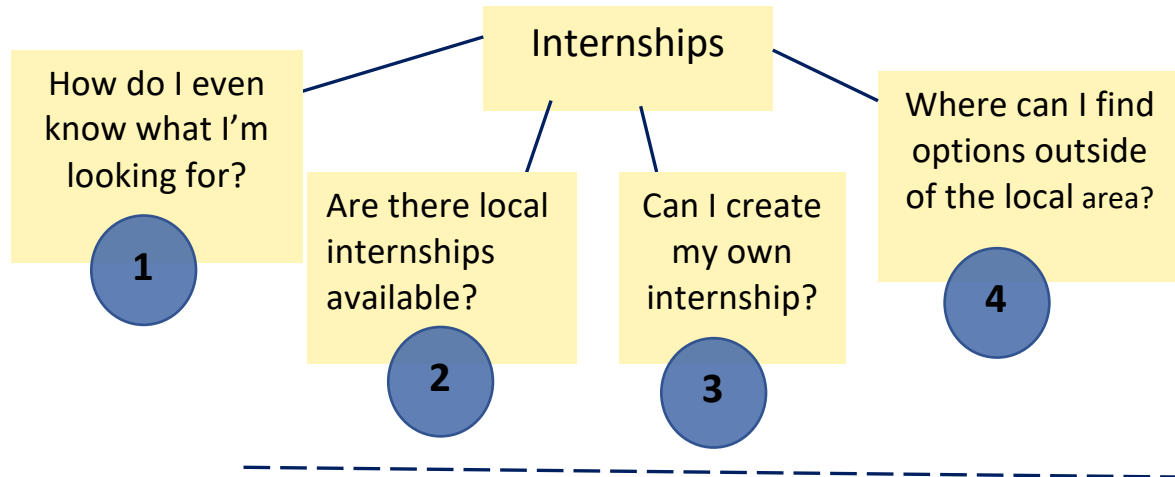


Scouting the Summer Internship

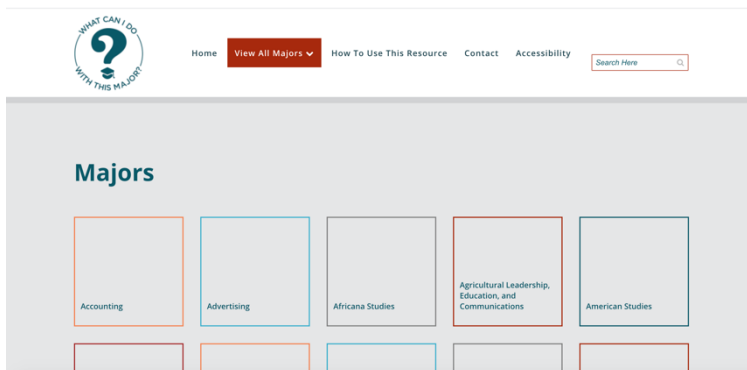
FACILITATION GUIDE



TODAY'S FOCUS



1 How do I even know what I'm looking for?



Use [*What Can I do with this Major?*](#) to learn typical career areas and types of employers. The information may help direct your internship search.

2 Potential Community Internships

- Talk to faculty about their professional connections.
- Check out local employers that have established internships or are willing to create an internship at <http://bit.ly/SOEmployers>.
- Look up employer listing in Handshake. These are employers that have previously posted opportunities in Handshake.

3

Can I create my own internship?

Letter to Employer for Internship Development

Introduction

This section should include a paragraph discussing where you heard about the organization/company and why the industry or organization/company appeals to you?

Goals

This is your opportunity to explain what you want to do during the internship. Through your research of the organization/company and its mission and efforts, have you come across a way to contribute to the organization? Could you propose a solution to a problem? Provide a service that could make work easier or more efficient? What can you identify as an organizational need and in which you can deliver a solution? You could further explain how your experiences and studies have prepared you for making this particular contribution.

Summary

Include a paragraph explaining how this internship would benefit you. If you are open to opportunities outside of the ones you proposed, let them know that you are open to discussing other opportunities to work together. This is also your chance to include any additional tidbits you feel are necessary to share.

4

Where can I find options outside the local area?

a. SOU Handshake <https://sou.joinhandshake.com/>

The screenshot shows the SOU Handshake website interface. At the top, there are navigation links for Jobs, Events, Q&A, and Students. Below this, there are tabs for Jobs, Saved, Applications, and Employers. A search bar contains the text 'summer 2021 remote'. To the right of the search bar, there are filters for Location, Full-time job, Internship, Part-time, On-campus, and All filters. The 'Internship' filter is highlighted with a red circle and an arrow pointing to it with the text 'Click on internship'. Below the search bar, there is a message '703 jobs found' and a 'Relevance' dropdown. A red arrow points to the search bar with the text 'use key words (e.g. summer 2021, remote, industry-specific terms)'. The search results show a list of jobs, with the top result being 'IT Audit Virtual Internship, Summer 2021 (Remote)' by A-LIGN. The job details include the application deadline (May 1, 2021 9:00 AM), the posted date (January 7, 2021), and the seasonal role (6/21/21 - 8/13/21). The job is listed as a Remote position with US work authorization.

b. Other non-SOU sites

- a. [Internships.com](https://www.internships.com)
- b. [Idealist.com](https://www.idealists.com) – non-profit focus
- c. [Coolworks.com](https://www.coolworks.com) – seasonal work in great places (e.g. national parks, resorts, camps)