



CONVERSION Students and alumni are hard at work acquiring the knowledge and skills needed to succeed in today's workforce. Our office has also been hard at work helping our employer partners to meet the challenges of digital recruiting with innovative programs and online student engagement tools.

We are excited to offer a set of recruitment tools Career Launch **powered by 12twenty**, to make it easy to connect your opportunities and brand with Southern Oregon University's top talent! The Career Launch (12twenty UI) is accessible and compatible with any device: phone, tablet, and computer.

Meet your recruiting needs in the new year by promoting your organization to Southern Oregon University's candidates seeking full-time jobs, internships, and more on Career Launch.

Welcome! Getting Started

Sign Up and Login

Career Launch, powered <u>by 12twenty</u>, is Southern Oregon University's official recruiting system. To get started, simply follow the steps below.

1. Navigate to <u>sou.12twenty.com/hire</u>

2. Returning user? Welcome back!

- If you have previously used a recruiting platform "*powered by 12twenty*" simply use your existing "Email Address" and "Password" login combination.
- Clicking the "**Reset your Password**" button will initiate a password reset email and will reset your password across all of your 12twenty recruiting portals.



| UNIVERSITY |
|--|
| Login with your 12twenty account to start connecting with qualified candidates from Southern Oregon University |
| G Continue with Google |
| Continue with Microsoft |
| OR |
| Email Address |
| Email Address |
| Password |
| Password |
| Employer Log In |
| Reset your Password + Sign up for an account |
| Need Help? Privacy Terms |
| Novered By 12twenty |

3. First time? Create a 12twenty account by clicking the "Sign up for an account" button

- Fill in the Account Creation form
 - ➤ When entering your company name in the "Employer" field, suggestions may appear. If your company already exists in our system, select it from the options; otherwise, enter your organization's official name.



| We | lcome | to | EARNS! | |
|----|-------|----|------------|--|
| | conne | | E/ 11 1 5. | |

We're glad you are joining us! Get started by creating an account.

| Last Name* | Smith |
|--------------------------|--|
| Email Address* | tomsmith@walgreens.com |
| Password | |
| | Strong |
| | Minimum 10 characters An uppercase letter |
| | A lowercase letter |
| | A special character (!,@,#,\$,%,^,&,*) A number |
| | Example: ThisSchool10\$ |
| Confirm Password | Confirm Password |
| Employer* | Walg ^l een Co. |
| Address* | Walgreen Co. |
| | Walgreens |
| Country* | Country |
| City* | City |
| Postal Code* | Postal Code |
| Job Title* | Job Title |
| Phone Number* | Phone Number |
| □ Lagree to the Terms of | Service and Privacy Policy. I also agree to abide by the BURNS |
| Non-Discrimination Pol | icies. * |
| | |

- Finish entering your data, agree to the "terms," and click the "Create Account" button.
- Once you have created your account, a verification code will be sent to the email address you provided.
- Input the email verification code into the "Email Address Verification" pop up that appears to finalize the account creation process.

| Wel | come | to | EAR | NS! |
|-----|------|----|-----|-----|
|-----|------|----|-----|-----|

| email Address v | /erification | × |
|-----------------|--|--|
| | Verification Code | Missing your ema Check your spam folder, then try ag by clicking "reser email" |
| A r careerad | message with a verification code has been se viser123@gmail.com. Please enter the code t C Resend Email ① Need Help? | nt to o continue. |
| A i careerad | message with a verification code has been se viser123@gmail.com. Please enter the code t C Resend Email ① Need Help? | nt to so continue. |

Note: This code is active for 1 hour from the time it hits your inbox. If you do not see the email after 10 minutes, check your spam folder.